

STOWEY-SUTTON PARISH COUNCIL

Draft Minutes of the meeting held in the Methodist Hall on the 2nd June 2010.

Present: Councillors K Betton (Chairman), J K Knibbs, K Tatham, R Brewer, T Jutsum, E Blackman, A Thornhil, Mrs E Balmforth, Ms H Lawton and J Hope. There were three parishioners present.

1. APOLOGIES
There were none.
2. MINUTES
The minutes of the Annual Parish meeting, the Annual General Meeting and the Parish Council meeting held on 5th May 2010 having been circulated, were agreed, signed and dated.
3. MATTERS ARISING FROM THE MINUTES
There were none.
4. MEMBERS DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA
12 Councillor Blackman declared an interest as a member of the village hall committee.
5. CHAIRMAN'S REPORT
The Chairman reported that work to extend the Cemetery at West Harptree is now complete except for the planting of the hedge. This has been delayed as the planting season has now passed and it will therefore be planted later this year.
- 6a PLANNING APPLICATIONS
 - i) 19 Sutton Park, Bishop Sutton.
Erection of a first floor rear extension over existing garage.
Unable to comment as the papers were not at the meeting.
 - ii) Bishop Sutton Tennis Club, Wick Rd, Bishop Sutton.
Erection of a single storey timber frame club house following demolition of existing timber frame building, provision of additional tennis court and alterations to car park and entrance.
Support with concerns over adequacy of car parking.
 - iii) Haybourne, Sutton Hill Rd, Bishop Sutton.
Erection of single storey front and rear extensions with pitched roof over.
Support.
 - iv) The Vines, Sunnymead Lane, Bishop Sutton.
Support.
- 6b RESULTS OF PLANNING APPLICATIONS
 - i) Bishop Lodge, Sutton Court, Stowey.
Erection of detached timber garage.
Permitted.

7. B&NES CORE STRATEGY
B&NES has provided a map for informal consultation with this parish on the preferred areas for development and non development. It was decided that a copy of this Parish Council's policy on planning will be sent to B&NES supporting infill development within the village envelope and changes to existing property to allow occupation by extended family units.
8. WEST OF ENGLAND PARTNERSHIP – JOINT WASTE CORE STRATEGY
Following consultation on the Joint Waste Core Strategy pre submission document in January 2010 the four authorities have taken into account the responses received and there is now further opportunity to give views on the revised section. The document can be viewed on the website at www.westofengland.org/waste/planning/joint-waste-core-strategy.
9. DISTRICT COUNCILLOR'S REPORT
At a recent Parish Cluster meeting a demonstration was given on the introduction of the new food waste collection service. It may be possible for a similar demonstration to be given at a future parish council meeting and this will be investigated.
He also reported that the affordable housing at the Radfords development in Chew Stoke will be subject to Local Connections policy, firstly with association with Chew Stoke and then the wider Chew Valley area.
B&NES has doubled the highway budget as a one off for this year only, to deal with problems following the harsh winter conditions. Many roads are to be resurfaced or surface dressed. This will amount to 10% of the total road network in B&NES this year over and above the standard road maintenance.
10. B&NES WINTER MAINTENANCE REVIEW
B&NES is carrying out a review of the winter maintenance programme and has asked for our comments. It was felt that all school roads should be gritted even if they are not A or B roads, as occasionally those schools will be the ones that provide the meals for some of the other schools.
11. LETTER FROM BLAGDON PARISH COUNCIL ON THE PCAA
A letter has been received from Blagdon Parish Council identifying some concerns they have in respect of the Parish Councils Airport Association. This Parish Council shares one of their concerns which is that an item of expenditure was agreed which was not published on the agenda. We would be happy to be involved in a review of the constitution of the PCAA should they consider this to be necessary. These comments will be passed to both Blagdon Parish Council and the PCAA.
12. REQUEST FOR USE OF RECREATION GROUND
The Community Bus has requested use of the recreation ground for the 29th July and 5th, 12th and 19th August. The Parish Council has no objection to this, provided that the Cricket Club is not using the ground on those dates.

13. PACT MEETING 14 JULY PENSFORD
The next PACT meeting will take place on 14 July at Pensford Memorial Hall. If there are any items for the agenda please advise the Clerk.
14. VEHICLE ACTIVATED SIGNS
B&NES has advised that there is no funding for a VAS and that if parishes want one they will have to pay for it. The Parish Council's preference is still for one sign with two locations. It was agreed that up to £4,000 of the S106 Agreement money from the Cappards Farm development should be used for this. This was proposed by Councillor Betton, seconded by Councillor Blackman and agreed, with one abstention.
It was proposed by Councillor Betton and seconded by Councillor Blackman that the Public Open Spaces and Safety working party be given authority to agree with B&NES the exact siting of the two locations for the sign. This was unanimously agreed.
15. HEDGEROWS, ROADS & PAVEMENTS
i) Walleycourt Lane. It was reported that there is still a very large pothole near the junction at Twycross. This will be reported to B&NES.
ii) Cappards Farm. It was reported that the three seats near the play area are in need of painting. This will be reported to B&NES.
iii) Ham Lane. B&NES has confirmed that a TRO will be made for double yellow lines on the main road at this junction.
16. FOOTPATHS
There was nothing to report.
17. FINANCES
ii) To approve the Statement of Accounts for the 2009-2010 Annual Return.
The Responsible Financial Officer confirmed that a review of the Internal Audit procedures has taken place. It was proposed by Councillor Blackman and seconded by Councillor Jutsum that the Statement of Accounts as reported in the Annual Return be approved. This was unanimously agreed. The Statement was duly signed.
iii) To approve the Annual Governance Statement for the 2009 – 2010 Annual Return.
It was proposed by Councillor Blackman and seconded by Councillor Mrs Balmforth that the Statement of Governance as reported in the Annual Return be approved. This was unanimously agreed. The Statement was duly signed.
iv) New signatories for the Post Office Account to enable closure.
NS&I has advised that the request for closure of the account must be signed by two councillors. The signatories they have on file are no longer councillors. The following Councillors were proposed by Councillor Blackman, seconded by Councillor Jutsum and unanimously agreed. Councillors Brewer, Mrs Balmforth and Ms Lawton duly signed the appropriate forms.
- i) Cheques for signature.**
Details of the current financial situation were given: -

Current Account	£672.35
Clubs & Societies Reserve	£5,864.25
PO Investment Account	£7,068.00
Cheques to pay: -	
Parish Cleaner (1225)	£92.80
Filer's Coaches (1226)	£80.00
Geni Printing (1227)	£300.00
A Dyson (1228)	£50.00
Bishop Sutton Cricket Club (1229)	£175.49
Clerk's Salary (1230)	£305.94
Clerk's Expenses (1230)	£35.18
Information Commissioner (1231)	£35.00
West Harptree Parish Council (1232)	£1,328.33
New Leaf Tree & Garden (1233)	£140.00

It was recommended that £2,000 be transferred from the Reserve Account to the Current Account.

Adoption of the Financial Statement was proposed by Councillor Blackman seconded by Councillor Thornhill and unanimously agreed.

18 DATE OF NEXT MEETINGS

The next meeting will be held on Wednesday 7th July 2010 at 7.30pm in the Methodist Hall.

There being no other business the meeting closed at 8.55pm.